

## **Internship Opportunity at SANEM**

SANEM is offering paid internship opportunities for university students. The objective of the internship is to provide students opportunity to get practical training and experience in research work. Through this internship, students will be able to employ their theoretical knowledge in applied fields.

To apply for the internship, see the details below:

### **Responsibilities:**

- 1) Assisting in implementation of research dissemination, training programs, workshops, seminars, conferences, etc.
- 2) Preparing draft write-ups
- 3) Assisting in coordination and facilitation of surveys
- 4) Assisting in arranging Key Informant Interviews and Focused Group Discussions
- 5) Translating and Transcribing
- 6) Preparing communication materials and social media contents
- 7) Assisting researchers as required

### **Internship Duration:**

- 3 months

### **Working Modality:**

- 1) Weekly 20 hours
- 2) Office attendance is flexible. Interns can also work from home. Interns may be required to attend office for certain meetings and assignments. However, academic commitments of the students will be considered accordingly.

### **Eligibility:**

- 1) University students currently studying in Honours 3<sup>rd</sup>/4<sup>th</sup> Year or Masters, in the field of Economics, Development Studies, Statistics, or other relevant fields
- 2) Good command over Bangla and English
- 3) Basic understanding of economics and social science research
- 4) Basic computer skills (MS Office Suite and Google Suite)

### **Benefits:**

- Paid Internship
- Hands-on training on research and communication
- Hands-on training on data related software
- Learning opportunities from prominent economists of Bangladesh and abroad
- Network building
- Access to all capacity building programs arranged by SANEM
- Certificate of internship

**Application Procedure:**

- Interested candidates are invited to email their Curriculum Vitae along with a cover letter (not more than 300 words) to [career.sanem@gmail.com](mailto:career.sanem@gmail.com)
- Interested candidates will be shortlisted for an interview for final recruitment
- This call will remain open for the whole period of the year and applications will be accepted on a regular basis
- Duration of the internship might be extended based on performance and interest