

Khaleed Rafee

khaleedrafee@gmail.com

[linkedin.com/in/khaleed-rafee](https://www.linkedin.com/in/khaleed-rafee)

Address: 165/a, Malibagh Bazar Road, Dhaka-1217, Dhaka.

Phone: +8801878762280

Education

2022-23

University of Dhaka

Masters of Social Science in Anthropology (CGPA: 3.38/4.00)

Thesis: An anthropological perspective on changing landscape in urban transportation system of Bangladesh

Supervisor: Dr. Rasheda Rawnak Khan, Associate Professor, Department of Anthropology, University of Dhaka

2018-2022

University of Dhaka

Bachelor of Social Science in Anthropology (CGPA: 3.22/4.00)

Monograph: An Anthropological Study on the Impact of the Newly Established Regional Passport Office in the Noapara Village of Cumilla District.

Supervisor: Rahnuma Ayesha Siddiqua, Assistant Professor, Department of Anthropology, University of Dhaka.

Work Experience

02/2025-

Communication Assistant

South Asian Network on Economic Modeling (SANEM)

Responsibility: Program Communication, Social Media and Digital Outreach, Event Co-ordination, Media Relations, Reporting and Documentation, Stakeholder Engagement.

- Contributed to the 8th SANEM Annual Economists' Conference (SAEC) 2025 as a member of the organizing team, with responsibilities including coordinating volunteer activities, managing guest relations, developing promotional content for social media channels, and preparing conference proceedings. Significantly contributed to the post-conference report of the 8th SAEC. Systematically archived photographic and

video records of the SAEC events. Actively participated in social media outreach and media selection processes.

09/2024- 02/2025

Research Assistant

Dacca Institute of Research & Analytics (DAIRA)

Responsibility: Policy analysis, Qualitative Research, Project Proposal writing, Field visit, Digital Outreach, Documentation and Reporting, Stakeholder Engagement, Program Communication, Social Media, Surveys and Key Informant Interviews.

- Authored a report titled "A Vision for Effective and People-Centric Administrative Reforms" which analyzed the state of administrative reform in Bangladesh and provided policy recommendations based on identified gaps with the Policy analyst, Daira.
- Co-authored a report titled, "Towards Democratic Resilience: Reforming Electoral Processes in Bangladesh" on Election Commission reform with Daira policy team.
- Prepared press release of the address of the United Nations High Commissioner for Human Rights Volker Turk of the event on Human Rights & the July Revolution.
- Attended meetings with various foreign stakeholders for meetings and discussions.

Supervisor: Mohammed Asaduzzaman, Policy Analyst, daira.

04/2024- 06/2024

Research Assistant

South Asian Network on Economic Modelling (SANEM)

Responsibilities: Stakeholder Survey, Field visit, Key Informant Interview, Stakeholder survey, Program Communication, Social Media and Digital Outreach, Reporting and Documentation, Stakeholder Engagement.

- Prepared stakeholder inventory, collected and analyzed data, performed data cleaning and assisted research associates for the project titled "Exploring a Sustainable Pathway for Bangladesh's Energy Transformation Towards Green and Clean Energy"

Project Name: TARA's project of "The Power and Energy Sector on the Institutional Quality and Renewable Energy Transition in Bangladesh".

08/2024 – 09/2024

Translator & Transcriber

International Centre for Diarrhoeal Disease Research, Bangladesh (ICDDR,B)

Responsibilities: Transcribing data from Audio clips, Translating data from transcribed data for nVivo, AtlasTI qualitative data analysis.

Project Name: Deployment of Oral Cholera Vaccine by Maintaining the Controlled Temperature Chain (CTC).

Project Supervisor: Sabina Shahnaz, Research Investigator, Infectious Disease Division, Iccdr,b

03/2024-04/2024

Enumerator

Phenomena Research Integration

Responsibilities: Handled phone interviews with computer systems, entered data, recorded interviews, double-checked data, and listed respondent information..

Project Name: Computer-assisted telephone interviewing of TVS Motorbike Users.

07/2023- 08/2023

Research Intern

UNESCO ICHCAP Video Documentation Project

Responsibilities: Field visit, Informant Interview, Video footage record for Documentary, report writing, Write-up, Field note taking.

- Served as Primary data collector and behind the scene photographer for the “Boat race” documentation project of UNESCO ICHCAP video documentation team.
- Contributed to report writing and write up of the event.
- Archived the Photos and Videos on cloud according to date and events.

Supervisor: Dr. Saifur Rashid, Professor, Department of Anthropology, University of Dhaka.

Additional Information

Technical Skills

MS Office, MS Excel, MS Powerpoint, Google Workspace, Canva, Adobe Illustrator, Adobe Photoshop, Zoom.

Languages

Fluent in Bangla and English.

References:

Dr. Saifur Rashid

Professor

Department of Anthropology

University of Dhaka

Email: saifur@du.ac.bd

Dr. Rasheda Rawnak Khan

Associate Professor

Department of Anthropology

University of Dhaka

Email: Rawnak@du.ac.bd